



TRANSPORT AND CHARTERING CORPORATION
No 74 Nguyen Du Street, Hai Ba Trung District, Ha Noi
Tel: (84.24) 3822 8915 - Fax: (84.24) 3822 8916
Enterprises Registration Number: 0100105937
Website: www.vietfracht.com.vn

NOTICE OF INVITATION

TO THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025 TRANSPORT AND CHARTERING CORPORATION

To: Value Shareholders of Transport and Chartering Corporation

The Board of Directors of Transport and Chartering Corporation ("Company") would like to invite our valued Shareholders to attend the Annual General Meeting of Shareholders 2025 ("General Meeting"), organized as follows:

1. **Time:** 09:00 AM, April 28th 2025.
2. **Venue:** Company's Conference Hall – Located in: No 74 Nguyen Du Street, Hai Ba Trung District, Ha Noi.
3. **Agenda of the General Meeting:** (According to the Meeting Agenda attached to the Notice of Invitation).
4. **Materials of the General Meeting:**

The valued Shareholders please to view the documents and meeting agenda posted on the Company's Website at the link address: www.vietfracht.com.vn, since April 4th 2025. The Materials would be updated, added on the Company's Website Address.

5. **Attendance Condition:**

All Shareholders currently owning the Shares of Company recorded in the Closing List of Shareholders on March 31st 2025. In case Shareholders cannot attend the General Meeting, it entitles to authorize others to attend by Power of Attorney Form attached with the Notice of Invitation.

6. **Registration and confirm Attendance:**

- It requests kindly to Shareholders to confirm or authorized to attend the General Meeting (attached with Application for Attending/Power of Attorney Form) before 16:00 PM on April 25th 2025 by sending directly, or post as following address:
Board of Organizing the General Meeting of Transport of Chartering Corporation - Located in: No 74 Nguyen Du Street, Hai Ba Trung District, Ha Noi – Phone Number: (84.24) 3822 8915.
- When attending, all Shareholders kindly request to bring the original Personal Legal Documents (including Valid ID Card/Citizen Identity Card, Passport, other legitimate Personal Legal Documents), Power of Attorney of Individual or Organization (if authorized), the Notice of Invitation and entire the Documents attached with. ✍

Best Regards,

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF BOARD



KHUC THI QUYNH LAM



APPLICATION FOR ATTENDING THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

The value Shareholders (Shareholders Code:) confirm to attend/authorize The Annual General Meeting of Shareholders 2025 of Transport of Chartering Corporation by marking (X) in one of the Box bellow as following:

1. Directly Attend: ☐
2. Authorized Attend: ☐

In case authorized to others to attend the Annual General Meeting of Shareholders 2025, the Shareholders please to fill the Power of Attorney Form attached with Notice of Invitation the with Information and send directly or through Fax as following address:

*Board of Organization of the General Meeting of Transport of Chartering Corporation - Located in:
No. 74 Nguyen Du Street, Hai Ba Trung District, Ha Noi – Phone Number: (84.24) 3822 8915.*

....., Date Month Year 2025

Applicant

(Legal Representatives sign and stamp)



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AGENDA

THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

Time: 09:00 AM, April 28th 2025

Venue: Company's Conference Hall – Located in: No. 74 Nguyen Du Street, Hai Ba Trung District, Ha Noi

Timeline	Contents
8:30 – 9:00	- Welcoming Guests. - Shareholders Eligibility Verification, register attending Shareholders, distribute Meeting Materials.
9:00 – 9:15	- Report on the Verification of Shareholders - Saluting the Flag, announce the reason for Meeting and Opening.
9:15 – 9:30	- Approval of composition of Presiding Committee, Vote Counting Committee, and Secretariat. - Approval of Agenda and Working Regulations of the General Meeting
9:30 – 10:00	Report on Business Results for 2024 and Plan for 2025.
	The Audited Financial Statements 2024.
	Report of Board of Directors on Operational Results in 2024 and Plan in 2025
	Report of Inspection Committee on Operational Results in 2024 and Plan in 2025
10:00 – 10:15	- Proposal on Approval of Remuneration of the Board of Directors and Inspection Committee of 2024 and plan in 2025 - Proposal on Approval of Dividend distribution for 2024; - Proposal on Selection of Auditor Company to audit the Financial Statements 2025; - Others (if any).
10:15 – 10:30	Discuss and approve the Agenda of General Meeting
10:30 – 10:40	Short Break
10:40 – 10:50	Approval of Meeting Minutes and Resolution of General Meeting of Shareholders
10:50 – 11:00	The 2025 Annual General Meeting of Shareholders End

BOARD OF ORGANIZATION

THE SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom – Happiness

....., Date Month 2025



**POWER OF ATTORNEY
FOR ATTENDING THE ANNUAL GENERAL MEETING
OF SHAREHOLDERS 2025
TRANSPORT AND CHARTERING CORPORATION**

**To: Board of Organization of the Annual General Meeting of Shareholders 2025
Transport and Chartering Corporation.**

Authorizing Party:

Shareholder Name: Shareholders Code:
ID Card/Enterprises Registration Certificate No: Date of issue:
Place of issue:
Legal Representatives (for institutional Shareholders):
Address:
Phone Number:
The shares current/represent owning: shares of Transport and Chartering Corporation .
In words:

Authorized Party:

Mr (Ms/Msr): Shareholders Code (If any):
ID Card No Date of issue: Place of issue:
Address:
Phone Number:
The shares current/represent owned: shares of Transport and Chartering Corporation .
In words:

Scope of Authorization:

The number of shares authorized shares.

(In words:))

On the behalf of Authorizing Party, Authorized Party is entitled to represent to attend, discuss, elect, vote, decide the matters within General Meeting of Shareholders' authority at the Annual General Meeting of Shareholders 2025; execute all relevant rights and obligations of Authorizing Party at the General Meeting of Shareholders within a number of authorized Shares. A number of votes corresponding with the authorized Shares.

The Power of Attorney is going to come into force from Signing Date to the Annual General Meeting of Shareholders End. Authorized Party attending the Annual General Meeting of Shareholders, it is not allowed to authorize Third Party.

Authorizing Party takes fully accountable for the Authorization in applicable Law and commit not to has any lawsuit, complaint against Transport and Chartering Corporation.

AUTHORIZED PARTY

(Sign, fullname)

AUTHORIZING PARTY

(Sign, fullname, stamp if any)